

Business Administrator

Requirements:

- High School Diploma
- Open mindedness, self-initiative, ability to handle stress, flexibility, independence, intellectual grasp

Duration of training:

- 3 years, theory and practice semesters alternate quarterly.

Start of training: 1st of October

Contents of training:

You will receive practical and application-oriented training in conjunction with scientific studies.

Contents of the studies:

1st semester: materials management and acquisition

2nd semester: marketing, sales, production management and logistics

3rd semester: accounting and finance

4th semester: human resources, data processing and organization

5th/6th semesters: in-depth study of business functions, student research project, degree dissertation / oral examination

Optional additional classes: business English, French, Spanish, instructor training

The practical training will give you insights into the different functional areas. You will collaborate in the daily and routine business and will be given personal project tasks.

Number of trainees:

- 1 student / year

Work area after the training:

- Possibilities in all commercial areas

If you are interested in this job and you are interested in a training in our company, our staff will gladly provide further information

